

AGENDA
July 2, 2015

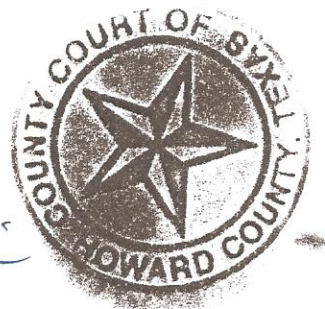
The following item(s) of business will be discussed and possible action taken in a regular meeting of the Howard County Commissioners' Court to be held on **Thursday, JULY 2, 2015** in the Conference Room on the 2nd floor of the Howard County Courthouse. The meeting will commence at **10:00 am.**

Kathryn G. Wiseman

- BUDGET WORK SESSION



Kathryn G. Wiseman
County Judge, Howard County, Texas



The Commissioners' Court may convene in Executive Session pursuant to Gov. 551.001 et seq. on any of the above items.

Posted

~~FILED~~

2015 JUN 29 AM 9:12

DONNA WRIGHT
COUNTY CLERK HOWARD COUNTY

BY DEPUTY *Nancy Smith*

BE IT REMEMBERED that on the 2nd day of July, A.D. 2015 the Commissioner Court of Howard County met in special session at 10:00 AM with **KATHYRN G. WISEMAN**, County Judge as the Presiding Officer. The following members were present: **OSCAR GARCIA**, Commissioner Precinct No. 1, **JIMMIE LONG**, Commissioner Precinct No. 3 and **JOHN H. CLINE**, Commissioner Precinct No. 4. **CRAIG BAILEY**, Commissioner Precinct No. 2 was absent.

A budget workshop was held on this date.

Judge Wiseman let the 2 Citizens that had registered speak first. They were Henry Haro & Scott Emerson. Mr. Haro wanted the Commissioners to consider meeting in the evening so that more Citizens could attend. Scott Emerson voiced the same concern about the meeting time. He also wanted the Court to be good stewards of the tax payer's money in their budget decisions. He also felt that the County's Board member on the Appraisal Board should start speaking up or the Court should replace that member. He said that he took a 20% pay cut this year and encouraged each Commissioner to do the same.

Judge Wiseman reported to the Court that the Tax Assessor gave her a breakdown of how the taxes are distributed.

Hollis McCright, Librarian reported to the Court that the Library was the recipient of a \$50,000.00 inheritance check from the Nelda Callarman Estate. She was a longtime patron and she was looking at different areas to set this money up in so she could be remembered by this generous donation. She had visited with Josh Hamby, County Attorney. Commissioner Cline said before she did anything with it, that there were legal issues that needed to be checked out.

Judge Wiseman added that she was so grateful for the gift. She also stated that the Library was not a mandated office and that if any major cuts were to come it would have to come from such services. Hollis spoke up and let everyone know how many folks in the County they served. Commissioner Long spoke up and said as long as he was on the Court that he would support the Library.

Jackie and Drew gave the Court a breakdown of the requests left that needed to be decided on.

Court went line by line through this list.

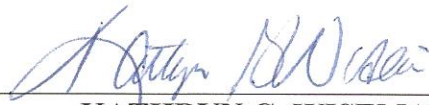
Judge Wiseman called for comments from the Commissioners.

All three Commissioners encouraged the Citizens to call their State Representatives and voice their concerns to them.

Judge Wiseman reported that the Justice of the Peace Office and County Clerk's Office was in the air on the Same Sex Marriage Licenses. She reported that she or any of the JP's would not be conducting marriages of any kind. City Judge, Tim Green was going to continue to do them. Donna Wright, County Clerk reported that she will issue the licenses and that her Vendor had just let her know that the forms were now upgraded and ready to go.

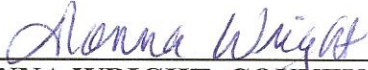
Court adjourned at 11:15 AM.

Read and approved the 08th day of July, 2015.



KATHRYN G. WISEMAN, COUNTY JUDGE

ATTEST:



**DONNA WRIGHT, COUNTY CLERK
HOWARD COUNTY, TEXAS**

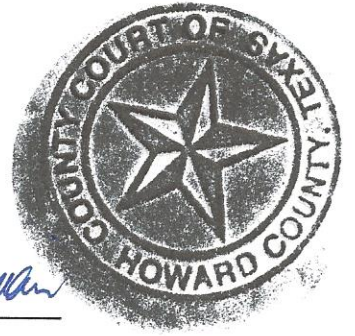
**HOWARD COUNTY COMMISSIONERS COURT
MEETING AGENDA
JULY 13, 2015**

The following item(s) of business will be discussed and possible action taken in a regular meeting of the Howard County Commissioners' Court to be held on **Monday, JULY 13, 2015** in the Howard County Courtroom on the third floor of the Howard County Courthouse. This meeting will commence at **10:00 am**.

- **Kathryn G. Wiseman**
- **Craig Bailey**
 - Recognition of Justice of the Peace Court Personnel Level 1 Certifications for Norma Garcia, JP1-1 and Kay Hulse, JP1-2
- **Hollis McCright**
 - Discussion and Possible Action of Donation from Nelda Callarman to County Library
- **Drew Lopez**
 - Invoices
 - Purchase Requests
 - Budget Amendments
 - Personnel Consideration - EXECUTIVE/CLOSED SESSION -- A closed meeting will be held pursuant to Section 551.071 of the Texas Government Code (consultation with attorney) for the Commissioners Court to consult with and seek advice from its attorney, as necessary, regarding any topic listed on the agenda posted for this meeting.
- **Teresa Thomas**
 - Personnel Considerations
 - Payroll Report
 - Treasurer's Quarterly Report
- **Donna Wright**
 - Present Monthly Report
- **Brian Klinksiek**
 - Pipeline Crossings / Road Maintenance
 - Discussion and Possible Action on Subdivision Platt in Pct. 3
 - Discussion and Possible Action-Update on Flooding and Flood Control Policy
 - Personnel Consideration - EXECUTIVE/CLOSED SESSION -- A closed meeting will be held pursuant to Section 551.071 of the Texas Government Code (consultation with attorney) for the Commissioners Court to consult with and seek advice from its attorney, as necessary, regarding any topic listed on the agenda posted for this meeting.
 - Continued Discussion and Possible Action on Monitoring Well at CR29 in Luther.

2015 JUL 10 AM 8:23
DONNA WRIGHT
COUNTY CLERK HOWARD COUNTY
BY DEPUTY Nancy
Bunker
FILED
Posted

- Discussion of Joint Law Enforcement Center /or jail and take any necessary action
- Discussion and Possible Action Re: Bickerstaff Heath Delgado Acosta LLP.
- Discussion and Possible Action of Road Grant
- Citizen input for those registered to make comments
- Opportunity for mention of any items to be on the future agendas



Kathryn G. Wiseman

Kathryn G. Wiseman
County Judge, Howard County, Texas

The Commissioners' Court may convene in Executive Session pursuant to Gov. 551.001 et seq. on any of the above items.

Posted
~~FILED~~
2015 JUL 10 AM 8:23
DONNA WRIGHT
COUNTY CLERK HOWARD COUNTY
BY DEPUTY *Fancy Avila*

BE IT REMEMBERED that on the 13th day of July, A.D. 2015 the Commissioner Court of Howard County met in regular session at 10:00 AM with **KATHYRN G. WISEMAN**, County Judge as the Presiding Officer. The following members were present: **OSCAR GARCIA**, Commissioner Precinct No. 1, **CRAIG BAILEY**, Commissioner Precinct No. 2, **JIMMIE LONG** and Commissioner Precinct No. 3. **JOHN H. CLINE**, Commissioner Precinct No. 4 was absent.

Commissioner Bailey had Benny Green, Justice of Peace Precinct 1 Place 1 and Robert Fitzgibbons, Justice of Peace Precinct 1, Place to recognize 2 of their employees for completing their Level 1 Certifications some time back who are Norma Garcia and Kay Hulse, respectfully.

Commissioner Bailey also wanted to commend all of the County Employees for their achievements.

Judge Wiseman called for the Citizen who registered to speak, Scott Emerson. He asked the Court to please consider moving the Court times to the evening so more citizens could attend, he was against employees' double dipping and he asked that the Commissioners consider taking a pay cut due to budget issues.

Commissioner Long pointed out to Mr. Emerson that the Commissioners had only taken one 3% increase in the last several years, all other years they declined the raises.

Hollis McCright, Librarian spoke to the Court on the Nelda Callarman Estate donation that she received in the amount of \$51447.00. She has spoken to Drew Mouton to see about setting it up in some kind of fund. She has not heard back from him, so she doesn't have much more information. She does not want to just spend it on books, etc.

A motion was made by Commissioner Bailey and seconded by Commissioner Garcia to approve the bills as presented by Drew Lopez, County Auditor. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Bailey and seconded by Commissioner Long to approve the following purchase request as presented by Drew Lopez, Auditor: Juvenile Probation – Security Cameras @ \$1334.00 and County Clerk – 2 Cannon Copiers from CMC Business Services, Inc., 1 @ \$298.42 and 1 @ \$ 179.22 per month for 48 months. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

No budget amendments on this date.

Court went into Executive Session at 10:20 AM.

Court reconvened into Open Session at 10:50 AM.

No action taken from Executive Session.

A motion was made by Commissioner Long and seconded by Commissioner Garcia to approve the Department Head recommendations as presented by Teresa Thomas, County Treasurer. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Garcia and seconded by Commissioner Bailey to approve the Treasurer's Quarterly Report as presented by Teresa Thomas, County Treasurer. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Long and seconded by Commissioner Bailey to approve the County Clerk Monthly report as presented by Donna Wright, County Clerk. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Garcia and seconded by Commissioner Long to approve the following 6 Right of Ways as presented by Brian Klinksiek, County Engineer: 5 to Navigator BSG Field Services LLC : 2 on County Rd. 3, 2 on County Rd. 10 and 1 to Vera Martin on Stallings Rd. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Long and seconded by Commissioner Bailey to approve the Preliminary Plat in Precinct 3 from West Company. This is west of Big Spring and is going to be a storage facility for frac sand and a small rail yard. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

Brian Klinksiek, County Engineer held a discussion on the flooding over the County during the past few months and the problems it is creating. He also talked about a Flood Control Policy. He is addressing the above problems as to the severity of the road conditions.

A motion was made by Commissioner Long and seconded by Commissioner Bailey to give Judge Wiseman permission to sign the agreement on the Monitoring Well at County Road 29. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

Judge Wiseman said that the Court needed to meet again this week for a Budget Workshop due to the fact it was left off the agenda for this meeting. She ask the Commissioners the best day. She will send out an email when she sets the date.

Commissioner Bailey reminded everyone that since the temperatures were rising we needed to be mindful of the elderly and sick folks out there that might need to be checked on due to the fact they have no air conditioning.

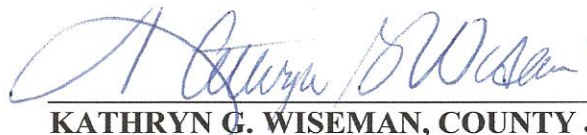
Judge Wiseman thanked Scott Emerson for coming and speaking. She also announced that the preliminary plats that were approved earlier would be available for anyone that wanted to look at them after Court.

Commissioner Long reported to the Court that the Jail had a leak of a 2 inch pipe and it may be expensive to fix.

Commissioner Long also reported that he and Commissioner Cline had met with the City of Big Spring to discuss the Ambulance Service and that information was given to the Auditor, but there would be an increase.

Court adjourned at 11:20 AM.

Read and approved the 31st day of July, 2015.



KATHRYN G. WISEMAN, COUNTY JUDGE

ATTEST:


DONNA WRIGHT, COUNTY CLERK
HOWARD COUNTY, TEXAS

**HOWARD COUNTY COMMISSIONERS COURT
SPECIAL MEETING AGENDA**

July 22, 2015

The following item(s) of business will be discussed and possible action taken in a special called meeting of the Howard County Commissioners Court, to be held on **Wednesday, July 22, 2015**, in the Conference Room on the 2nd floor of the Howard County Courthouse. The meeting will commence at **10:00 am**.

- **Jackie Olson**
 - Budget Work Session



Kathryn G. Wiseman
County Judge, Howard County, Texas

The Commissioners' Court may convene in Executive Session pursuant to Gov. 551.001 et seq. on any of the above items.

Beck ED
2015 JUL 17 AM 9:05
DONNA WRIGHT
COUNTY CLERK HOWARD COUNTY
BY DEPUTY *Dejia Tenley*

BE IT REMEMBERED that on the 22nd day of July, A.D. 2015 the Commissioner Court of Howard County met in special budget work session at 10:00 AM with **KATHYRN G. WISEMAN**, County Judge as the Presiding Officer. The following members were present: **OSCAR GARCIA**, Commissioner Precinct No. 1, **CRAIG BAILEY**, Commissioner Precinct No. 2, and **JOHN H. CLINE**, Commissioner Precinct No. 4. **JIMMIE LONG**, Commissioner Precinct No. 3 was absent.

Judge Wiseman called for comments from a citizen that registered to speak, Nati Saldivar. She petitioned the Court to change the meeting time of Commissioners Court to 5:30 PM so citizens can attend.

Teresa Thomas, County Treasurer needs a decision on the Health Insurance so she can let Texas Association of Counties know. There was an increase. She needs a decision by the July 27, 2015 meeting.

Teresa Thomas, County Treasurer discussed the retirement contributions and said she would need a decision by the July 27, 2015 meeting.

Teresa Thomas, County Treasurer reported to the Court that since we went with Travelers Insurance on our Liability Insurance we no longer have the HR Representatives that we had when we were insured through TAC. Court asked Teresa to call Travelers and ask if they had HR reps that would be available for our Department Heads.

It was reported that the Alternative Dispute Resolution has been added to every civil case filed in the County. Lubbock County has terminated the agreement with our County; therefore, that fee will have to stop being collected by August 31, 2015. This will be on the agenda for July 27, 2015 meeting.

Courthouse security was discussed. The City of Big Spring will pay for security for the 3rd floor. Judge Green wants cameras to be functional on that floor. Security fee collected doesn't cover the costs and is supplemented by the general fund. Court called in Johnny Moore to discuss the cameras in the 2nd & 3rd floor courtrooms. Johnny Moore and Dean Restelli will look into that and get it taken care of. They will get with Judge Tim Green on 3rd floor for their part. Also another exit is needed for the Adult Probation office. John Cline and Mike Averette will look into that and see what can be done with the workforce crew.

Jackie Olson, County Auditor told the Court that she had included in their notebooks an Effective Tax rate calendar and that they might want to look that over.


Jackie Olson, County Auditor gave the Court copies of a \$25,000.00 check that was received along with the letter that came with it. She is attempting to contact them and see what exactly it is for and where it can be spent.

Court discussed requests for the JP 2 office, plumbing problems in the Courthouse, extra help for District Attorney, help in the County Attorney's office, and part time help in the County Treasurer's office.

Jackie Olson, County Auditor also gave them some increases they need to think about that had just come up: increase in autopsy's, funeral home expenses, insurance increase, ambulance, outside CPA, changes in payroll, outpatient counseling, software and redistricting. Total of all increase was \$152,000.00.

Court adjourned at 11:42 AM.

Read and approved the 31st day of July, 2015.


KATHRYN G. WISEMAN, COUNTY JUDGE

ATTEST:


DONNA WRIGHT, COUNTY CLERK
HOWARD COUNTY, TEXAS

**HOWARD COUNTY COMMISSIONERS COURT
MEETING AGENDA
JULY 27, 2015**

The following item(s) of business will be discussed and possible action taken in a regular meeting of the Howard County Commissioners' Court to be held on **Monday, JULY 27, 2015** in the Howard County Courtroom on the third floor of the Howard County Courthouse. The meeting will commence at **10:00 am**.

- **Kathryn G. Wiseman**
 - Approve 911 Budget
 - Discussion and Possible Action of Library Donation

 - **Jackie Olson**
 - CONSIDERATION AND ACTION ON AN ORDER AUTHORIZING THE ISSUANCE OF HOWARD COUNTY, TEXAS GENERAL OBLIGATION REFUNDING BONDS, SERIES 2015; AUTHORIZING CERTAIN PARAMETERS FOR THE BONDS; AUTHORIZING THE REDEMPTION PRIOR TO MATURITY OF CERTAIN OUTSTANDING OBLIGATIONS; AUTHORIZING THE COUNTY JUDGE OR COUNTY AUDITOR TO APPROVE THE AMOUNT, THE INTEREST RATE, PRICE, AND TERMS THEREOF AND CERTAIN OTHER PROCEDURES AND PROVISIONS RELATED THERETO; AUTHORIZING THE REFUNDING OF CERTAIN OUTSTANDING OBLIGATIONS AND ENACTING OTHER PROVISIONS RELATING TO THE PURPOSES OF THIS ORDER
 - Invoices
 - Purchase Requests
 - Budget Work Session

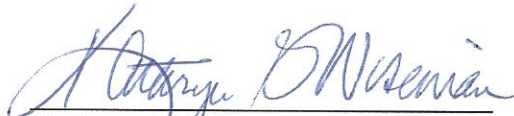
 - **Teresa Thomas**
 - Personnel Considerations
 - Discussion and Possible Action on Employee Health and Dental Rates
 - Health and Employee Benefits Pool Renewal for 2015-16
 - Approve Texas County and District Retirement System Assessment for Plan Year 2016

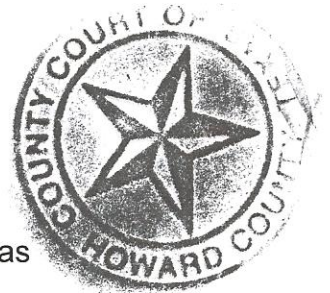
 - **Stan Parker**
 - Approval to purchase spare A/C compressor for Jail

 - **Sandra Bloom**
 - Appoint Election Judges
 - Discussion of Polling Locations
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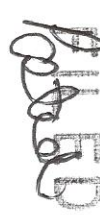
- **Brian Klinksiek**
 - Pipeline Crossings / Road Maintenance
 - Update on upcoming TXDOT Road Closures along Hazardous Cargo Route
 - Permission and Approval to purchase Asphalt Emulsions

- Discussion of Joint Law Enforcement Center /or jail and take any necessary action
- Discussion and Possible Action of Road Grant
- Discussion and possible Action Re: Bickerstaff Heath Delgado Acosta LLP.
- Citizen input for those registered to make comments
- Opportunity for mention of any items to be on the future agendas


 Kathryn G. Wiseman
 County Judge, Howard County, Texas



The Commissioners' Court may convene in Executive Session pursuant to Gov. 551.001 et seq. on any of the above items.


 2015 JUL 24 AM 8:46
 DONNA WRIGHT
 COUNTY CLERK HOWARD COUNTY
 BY DEPUTY 

BE IT REMEMBERED that on the 27th day of July, A.D. 2015 the Commissioner Court of Howard County met in regular session at 10:00 AM with **KATHYRN G. WISEMAN**, County Judge as the Presiding Officer. The following members were present: **OSCAR GARCIA**, Commissioner Precinct No. 1, **CRAIG BAILEY**, Commissioner Precinct No. 2, and **JOHN H. CLINE**, Commissioner Precinct No. 4. **JIMMIE LONG**, Commissioner Precinct No. 3 was absent.

A motion was made by Commissioner Bailey and seconded by Commissioner Garcia to approve the 911 Budget for 2015/2016 as presented by Tommy Sullivan, Volunteer Fire Chief. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

Tommy Sullivan, Volunteer Fire Chief reported that we were in a high wildfire danger due to the recent rains making lots of fuel for fires.. He encouraged citizens to keep their lawns mowed down and especially close to your home.

A motion was made by Commissioner Cline and seconded by Commissioner Garcia to accept the donation that Librarian, Hollis McCright received from the Nelda Callarman Estate. It is to be deposited into the General Fund of the County. Commissioner Cline said that the way the law was written this is the process that needs to be done. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Bailey and seconded by Commissioner Garcia to approve the order authorizing the issuance of Howard County Texas General Obligation Refunding Bonds Series 2015; authorizing certain parameters for the bonds; authorizing the redemption prior to maturity of certain outstanding obligations; authorizing the County Judge, Commissioner Bailey or County Auditor to approve the amount, the interest rate, price and terms thereof and certain other procedures and provisions related thereto; authorizing the refunding of certain outstanding obligations and enacting other provisions relating to the purposes of this order as presented by Vince Vialle, Specialized Public Finance Inc. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Garcia and seconded by Commissioner Bailey to approve the bills as presented by Jackie Olson, County Auditor. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Garcia and seconded by Commissioner Bailey to approve the following purchase requests as presented by Jackie Olson, County Auditor: Sheriff/Jail – Backup compressor - Honest Air \$2403.90, Janitorial Supplies – Wagner Supply \$805.00 and Recalibrate scales for DPS – CMV Officers - Rusty s' Weight & Scale Service \$600.00 (this requires a budget amendment), Concrete slab for firing range – Ingram Concrete \$1412.00 to be paid out of Abandoned Property Fund;. District Attorney – Legislative update

books \$1144.00; Courthouse – Paper \$4141.50 and Adult Probation/CSCD – Cannon Copier \$131.60 month for 60 months. A vote was taken and the members of the Court unanimously voted “AYES”. Motion carried.

A motion was made by Commissioner Bailey and seconded by Commissioner Garcia to approve the Department Head recommendations as presented by Teresa Thomas, County Treasurer. A vote was taken and the members of the Court unanimously voted “AYES”. Motion carried.

A motion was made by Commissioner Cline and seconded by Commissioner Bailey to approve the Blue Cross Blue Shield health and dental insurance for 2015/2016 as presented by Teresa Thomas, County Treasurer. A vote was taken and the members of the Court unanimously voted “AYES”. Motion carried.

A motion was made by Commissioner Garcia and seconded by Commissioner Cline to approve keeping the Texas County & District Retirement the same for 2015/2016. A vote was taken and the members of the Court unanimously voted “AYES”. Motion carried.

A motion was made by Commissioner Bailey and seconded by Commissioner Garcia to appoint the Election Judges for the November 3, 2015 General Election as presented by Sandra Bloom, Elections Administrator. A vote was taken and the members of the Court unanimously voted “AYES”. Motion carried.

Sandra Bloom, Election Administrator discussed with the Court about the Polling Place locations. Precinct 1 is currently held at Bauer School and she is looking into finding a new location before the Primary Election in March 2016, but for this Election she will have it at Bauer. Commissioner Garcia wanted her to see if we could hold this election at the Courthouse, Sandra will look into that option. She is bringing Sand Springs into the Coliseum this time since it is a small Election. The Sand Springs polling place will move to the Sand Springs Volunteer Fire Station in March. It has to be cleaned up and some work done before an election can be held there.

A motion was made by Commissioner Cline and seconded by Commissioner Bailey to approve the following right of ways as presented by Brian Klinksiek, County Engineer: 2 to CrownQuest Operating LLC both on Richie Rd and 1 to Navigator on N. Moss Lake Rd. A vote was taken and the members of the Court unanimously voted “AYES”. Motion carried.

Brian Klinksiek, County Engineer gave an update on upcoming road closures and changes in the roads. Along the Hazardous Cargo Route, Wasson Road will be closed this week and in August they will be switching to the new Bridge and frontage road on Hwy 87 and the traffic will begin stopping at the County Road 33 intersection. Texas Department of Public Safety will install a stop sign at that location.

A motion was made by Commissioner Bailey and seconded by Commissioner Cline gave Brian Klinksiek, County Engineer permission to purchase Asphalt Emulsion @ \$1.90 gallon for approximately 13,000 gallons on the high end. This Grant work. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

Judge Wiseman called for Scott Emerson, Registered Citizen to speak. He wants the County to find ways to cut the budget even more in places they never thought about cutting before. He still wants the Commission's to take a pay cut. He also wants the Court to change the time of the meetings to the evening.

Court adjourned to move downstairs to the old courtroom for a Budget Workshop at 10:45 AM.

Court reconvened at 11:10 AM into a Budget Workshop.

Judge Wiseman reported that the Museum wanted and increase in their contribution from the County. She will put on the next agenda.

Judge Wiseman had something from the Vines Program. This will go on the next agenda.

Judge Wiseman has received a request from Teen Court to take over the ADR office on third floor when they leave August 31st. Jackie Olson, County Auditor said that the County does not pay for that phone. This will also need to go on the next Agenda.

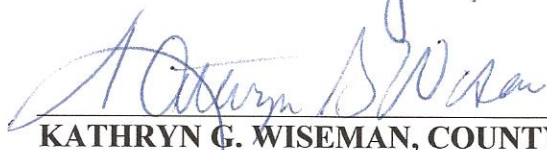
The next meeting date will be August 10, 2015.

We had no Tax Rate from Chief Appraiser, Ronnie Babcock so Commissioner Bailey called his office and he gave him these figures: 3153221261 which is .38 to .39. County Auditor reported that Diane Carter, Tax Assessor Collector had to have a proposed Tax Rate by August 7, 2015.


Jackie Olson, County Auditor presented the Budget with increased and decreases she had. She is going to post this Budget with the County Clerk as her proposed Budget.

Court adjourned at 11.30 AM.

Read and approved the 31st day of July, 2015.


KATHRYN G. WISEMAN, COUNTY JUDGE

ATTEST:


DONNA WRIGHT, COUNTY CLERK
HOWARD COUNTY, TEXAS